

Letter of Enquiry/Quotation

Date: 15/1/2026

Greetings from HelpAge India!

HelpAge India is a non-profit organization dedicated to serving the elderly population in India. It was established in 1978 and has since been actively involved in various initiatives aimed at improving the quality of life for senior citizens. HelpAge India runs various programs and services to address the needs of older persons. These include healthcare services, elder helplines, livelihood support, advocacy for elder rights, and disaster relief efforts tailored to the elderly population.

Quotation is requested for:

Name of goods/Service

Sl.	Item Description	Specification		Quantity (Nos.)	Unit Rate (₹)	Total Amount (₹)
1	Laptop	Dell Pro 14 Essential PV14250 Core3 100U/8GB/512 GB/ 14" FHD+/ Carbon Black/Win11 Single Home/MS Office 2024/WIFI + Lan BT/3 yrs ADP	Rajasthan	02		
			Telangana	03		
			West Bengal	02		
2	Multipurpose Printer (LaserJet +Scanner+ Copier)	Brother DCP - B7640DWB All-in-One Monochrome Laser Printer, Wi-Fi, ADF & Auto Duplex, Affordable Printer for Business, LCD Display, 34 ppm Mono	Rajasthan	02		
			Telangana	03		
			West Bengal	02		
3	LCD Projector with Screen	Epson: EB-E01 XGA Projector Brightness: 3300lm with HDMI Port (White)	Rajasthan	02		
			Telangana	03		
			West Bengal	02		
			Telangana	03		
			West Bengal	02		
4	Web Camera (External)	Logitech - Brio 100 Full HD Webcam for Meetings and Streaming, Auto-Light Balance, Built-in Mic, Privacy Shutter, USB-A, for Microsoft Teams, Google	Rajasthan	02		
			Telangana	03		
			West Bengal	02		

Please send your quotation on your official letterhead to below email ID:

Procurement@helpageindia.org by **16 January 2026 at 2PM.**

Important: Please do not CC your quotation to any other email ID.

Quotations sent to any email ID other than Procurement@helpageindia.org will be summarily rejected

Please share your GST and PAN number along with the quotation.

The rate quoted by the agency will be valid for 15 days.