

## Letter of Enquiry/Quotation

Date: 8/01/2026

Greetings from HelpAge India!

HelpAge India is a non-profit organization dedicated to serving the elderly population in India. It was established in 1978 and has since been actively involved in various initiatives aimed at improving the quality of life for senior citizens. HelpAge India runs various programs and services to address the needs of older persons. These include healthcare services, elder helplines, livelihood support, advocacy for elder rights, and disaster relief efforts tailored to the elderly population.

**Quotation is requested for:**

Name of goods/Service

1. Dell Pro14(14250) Core5 120u  
16GB /512GB SSD 14" FHD+ /BKL Co-Pilot KB/Wifi + BT  
3Cell 45Wh/Ubuntu/3Y ADP. Quantity 7 nos.
2. Lenovo Thinkpad E14 Gen5 /  
Core i5 1335u/8GB/ 512GB SSD/ 14" WUXGA / Wifi + BT / Dos /3Y Onsite / Bag quantity 7 nos.
3. Asus Laptop B1403CVA-S60580X 90NX0812-M00N30 14.0-inch / FHD-vIPS (300 nits) / i3-1315U / UMA / NA / HD Cam / 8GB DDR5 / 512GB PCIe4 / DOS / OEM Chipset / No ODD / Wi-Fi 6(11ax)+ Bt5.4 / 42WHrs / TYPE-C, 65W AC / Chiclet KB / Numpad / MIL / 3years warranty 1st Y LADP / Misty Grey/ Windows Home 11 SL oem pack quantity 5nos.
4. Dell C15250 CORE3 100U 8GB 512GB 15.6 WIN11 OFC BLACK/3yrs ADP Quantity 5nos

Please send your quotation on your official letterhead to the email ID: [Procurement@helpageindia.org](mailto:Procurement@helpageindia.org) by **8<sup>th</sup> January 2026, 3.00pm.**

Important:

- Orders shall be placed as-needed basis. The full quantity will not be ordered at one time.
- Please do not CC your quotation to any other email ID.

Quotations sent to any email ID other than [Procurement@helpageindia.org](mailto:Procurement@helpageindia.org) will be summarily rejected

**Please share your GST and PAN number along with the quotation.**

**The rate quoted by the agency will be valid for ..... from the award of the contract.**